

S. B. GARDA COLLEGE (ARTS) & P. K. PATEL COLLEGE OF COMMERCE NAVSARI

(GRANT-IN-AID)

Zone Code : 92
College Code : 183
Salary Code : 37

MANAGED BY : S.B. GARDA COLLEGE TRUST
(A PARSİ MINORITY EDUCATIONAL INSTITUTION)

(Accredited "B" By NAAC)



Dr. Dharmvir M. Gurjar

M.A., M. Phil., Ph.D.

I/C. Principal

Mo : 94271 76101

Sayaji Road, Navsari,
Gujarat, India - 396 445.

Phone : (02637) 250277 / 250860

Email : sbgardacollege@gmail.com

www.sbgardacollege.org

Ref. No : _____

Date : _____

Minutes of IQAC Meeting

IQAC MEETING NO. 3

ACADEMIC YEAR 2020-21

DATE: 28-01-2021

An IQAC meeting held on 28-01-2021 at 11.45 am in principal office at the college. The meeting was chaired by in charge Principal Dr. Dharmvir M. Gurjar, Vice –Principal Prof. M. C. Naik, NAAC co-ordinator Dr. H. J. Patel with IQAC members. The minutes of previous meeting on 22-10-2020 were read and passed unanimously. In this meeting following matters were discussed and decided unanimously.

- Decided unanimously to distribute workload regarding current and upcoming regular university examination under the leadership of principal.
- Decided collectively to publish college annual magazine "Gardian" for the current academic year 2020-21 under magazine committee and describe authorized reports of different programs, activities and achievements of college during academic year 2020-21.
- Decided to complete internal marks of all subject and to submit it to university as early as possible.
- Decided to submit AQAR of last five years to NAAC in next month February 2021
- IQAC Co-ordinator conveyed a vote of thanks.

(IQAC/ NAAC COORDINATOR)

H. J. Patel
Co-ordinator
IQAC

(I/C PRINCIPAL & CHAIRMAN)

[Signature]
I/C. Principal
S. B. Garda College (Arts) &
P. K. Patel College Of Commerce
Navsari.



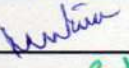
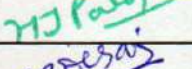
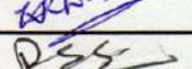

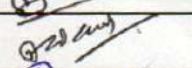
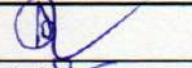
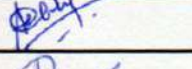

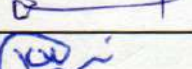
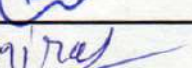

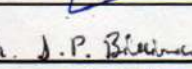
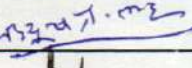
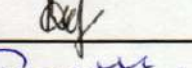
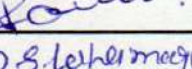




S. B. Garda College Arts and P. K. Patel College of Commerce, Navsari.

IQAC MEETING NO. 3

ACADEMIC YEAR 2020-21

A IQAC Meeting held on 28-01-2020 at 10.30 am. In principal's office of college. Under this meeting the minutes of previous meeting on 22-10-2020 were read and passed unanimously. Following matters were discussed by IQAC Co-ordinator which was passed unanimously in this meeting.

➤ To make preparation and to decide work distribution regarding university regular exam.	✓ Decided unanimously to distribute workload regarding current and upcoming regular university examination under the leadership of principal.
➤ To Form admission committee for next academic year of 2021-22 and to publish college prospectus and teaching dairy.	✓ Decided collectively to publish college annual magazine "Gardian" for the current academic year 2020-21 under magazine committee and describe authorized reports of different programs, activities and achievements of college during academic year 2020-21.
➤ To submit internal marks to the university	✓ Decided to complete internal marks of all subject and to submit it to university as early as possible.
➤ To prepare and submit AQAR for the last five years.	✓ Decided to submit AQAR of last five years to NAAC in next month February 2021.

SR. NO.	MEMBER's NAME	IQAC POSITION	SIGN.
1	Dr. Dharmvir M. Gurjar	Chairman	
2	Shri Dara K. Deboo	Representative of Management	
3	Prof. M.C.Naik	Secretary	
4	Prof. Dr. Hitesh. J. Patel	Coordinator	
5	Prof. K. R. Desai	Member	
6	Prof.Dr. Radha S. Gautam	Member	
7	Prof. Dr.Neha A. Hariyani	Member	
8	Prof. A. B. Patel	Member	
9	Prof.Dr. Asha R. Patel	Member	
10	Prof.Dr.A.C.Sharma	Member	
11	Prof. Dr. P. B. Patel	Member	
12	Shri D. B. Tandel	Member	
13	Shri K.K.Patel	Member	
14	Mrs. Miral Patel	Member	
15	Miss Nasrin Rathod	Member	
16	Prof. Shehnaz Todiwala	External Expert	
17	Shri Piyush Bhatt	External Expert	
18	Shri Rajeshbhai Tandel	Alumni Representative	
19	Shri Jigneshbhai Parekh	Alumni Representative	
20	Miss Divya S. Lahamange	Students Representative	
21	Mr. Arif I. Patel	Students Representative	

IQAC MEETING NO.2

ACADEMIC YEAR 2020-21

D:22-10-2020

A meeting was held under IQAC on 22-10-2020 at 10.30 am.in principal's office. The meeting was chaired by vice principal Prof. M. C. Naik and NAAC Co-ordinator Dr. H. J. Patel and discussed following matters with IQAC members. The committee read and passed the minutes of meeting on 19-06-2020 under IQAC.

IQAC passed following decision unanimously after deep discussion.

1. Decided unanimously to arrange to online internal test and decide work distribution in reference to examination as per rules and guideline of university and Government.
2. Decision to distribute workload of university regular examination and to implement as per guideline of university and Government in reference to COVID-19 lockdown was taken collectively.
3. Decided unanimously to take a staff satisfaction survey and to analysed it for betterment of staff members and students under the leadership of trustee Shri Garda.
4. Unanimously decided to take action on registration process for NAAC evaluation of college latest by January 2020.
5. Unanimously decided to do various extra curriculum activity in online mode.
6. Decided to go ahead for for GSIRF, NIRF and AAA under the leadership of NAAC Co-ordinator.
7. IQAC Co-ordinator conveyed a vote of thanks.

7/10/20
Co-ordinator
IQAC

[Signature]
Vc. Principal
S. B. Garda College (Arts) &
P. K. Patel College Of Commerce
Navsari.



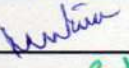
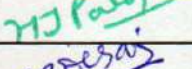
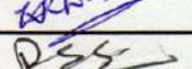

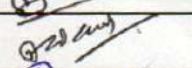
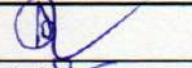
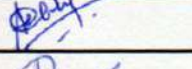

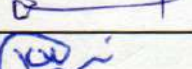
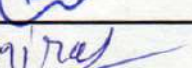

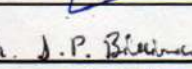
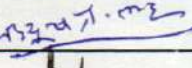
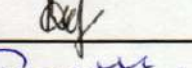
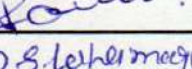




IQAC MEETING NO.2

ACADEMIC YEAR 2020-21

D: 22-10-2020

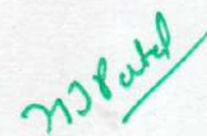
A meeting was held on 22-10-2020 at 10.30 am. Under IQAC at principal's office. The meeting was chaired by vice principal Prof. M. C. Naik and NAAC Co-ordinator Dr. H. J. Patel and discuss following agenda with IQAC members. The committee read and passed the minutes of meeting on 19-06-2020 under IQAC. The IQAC discussed deeply and decided following collectively.


Sr. No.	Agenda	Resolution
1	To arrange online internal examination.	Decided unanimously to arrange to online internal test and decide work distribution in reference to examination as per rules and guideline of university and Government.
2	To decide workload for regular university examination.	Decision to distribute workload of university regular examination and to implement as per guideline of university and Government in reference to COVID-19 lockdown was taken collectively
3	To arrange students and staff satisfaction survey.	Decided unanimously to take a staff satisfaction survey and to analysed it for betterment of staff members and students under the leadership of trustee Shri Garda.
4	To complete registration process for NAAC evaluation.	Unanimously decided to take action on registration process for NAAC evaluation of college latest by January 2020.
5	To decide mode of call extracurricular activity.	Unanimously decided to do various extra curriculum activity in online mode.
6	To complete process for GSIRF, NIRF and AAA	Decided to go ahead for for GSIRF, NIRF and AAA under the leadership of NAAC Co-ordinator.

SR. NO.	MEMBER's NAME	IQAC POSITION	SIGN.
1	Dr. Dharmvir M. Gurjar	Chairman	
2	Shri Dara K. Deboo	Representative of Management	
3	Prof. M.C.Naik	Secretary	
4	Prof. Dr. Hitesh. J. Patel	Coordinator	
5	Prof. K. R. Desai	Member	
6	Prof.Dr. Radha S. Gautam	Member	
7	Prof. Dr.Neha A. Hariyani	Member	
8	Prof. A. B. Patel	Member	
9	Prof.Dr. Asha R. Patel	Member	
10	Prof.Dr.A.C.Sharma	Member	
11	Prof. Dr. P. B. Patel	Member	
12	Shri D. B. Tandel	Member	
13	Shri K.K.Patel	Member	
14	Mrs. Miral Patel	Member	
15	Miss Nasrin Rathod	Member	
16	Prof. Shehnaz Todiwala	External Expert	
17	Shri Piyush Bhatt	External Expert	
18	Shri Rajeshbhai Tandel	Alumni Representative	
19	Shri Jigneshbhai Parekh	Alumni Representative	
20	Miss Divya S. Lahamange	Students Representative	
21	Mr. Arif I. Patel	Students Representative	

A meeting was held under IQAC on 19/06/2020 at 10.30am. in principal's office. The meeting was chaired by principal Dr. D.M. Gurjar and NAAC Co-ordinator Dr. H. J. Patel and discuss following matters with IQAC members committee read and passed the minutes of meeting on 04-03-2020 under IQAC. IQAC committee passed following decision unanimously after logical discussion.

1. Decision to provide online admission to students through college website was taken unanimously.
2. Decided collectively to distribute workload and prepare timetable under leadership of I/C Principal.
3. Unanimously decided to make strategy for teaching and administrative work as per guideline and suggestion of university, Health ministry as well as state and Central Government under the pandemic situation of COVID-19 (corona).
4. Unanimously decided to implement total guideline of university and Government in reference to 'work from home' and other G. R. related to lockdown (due to COVID-19) under the leadership of principal.
5. Decide collectively to form various committee under student council, saptdhara etc. and to appoint a chairman, vice-chairman, and student representative for the same. Also decided that the reports of all such activities during the year has to be submitted to IQAC Co-ordinator.
6. Decided to update college website as per today need unanimously under leadership of Dr. A. R. Patel.
7. Decided collectively to renovate washrooms for students in campus.
8. Decision taken unanimously to covet outer wall with Granite quate for strengthen building.
9. Decided to purchase fire safety's cylinder for safety purpose unanimously.
10. Decided to contribute to Insurance premium for student insurance policy collectively.
11. Unanimously decided to celebrate Independence Day on 15th august 2020 at home as per COVID-19 guideline.
12. IOAC Co-ordinators conveyed vote of thanks.



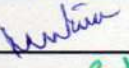
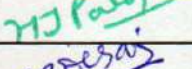
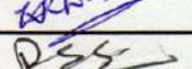

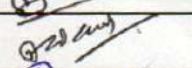
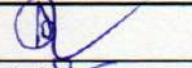
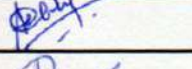

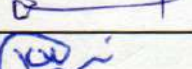
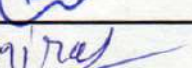

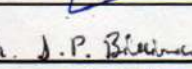
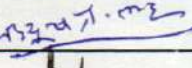
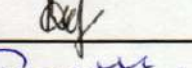
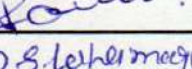




Co-ordinator
IQAC


Vc. Principal
S. B. Garda College (Arts) &
P. K. Patel College Of Commerce
Navsari.

A meeting was held on 19/06/2020 at 10.30 am. under IQAC at principal office. The meeting was chaired by principal Dr. D. M. Gurjar and NAAC Co-ordinator Dr. H. J. Patel and discuss following agenda with IQAC members. Committee read and passed the minutes of meeting on 04-03-2020 under IQAC. The committee discussed deeply and decided following unanimously.

Sr. No.	Agenda	Resolution
1	To organize online admission procedure.	Decision to provide online admission to students through college website was taken unanimously.
2	To distribute workload and prepare timetable	Decided collectively to distribute workload and prepare timetable under leadership of I/C Principal.
3	To decided work strategi in pandemic situation of COVID-19	Unanimously decided to make strategy for teaching and administrative work as per guideline and suggestion of university, Health ministry as well as state and Central Government under the pandemic situation of COVID-19 (corona).
4	To make arrangement for 'work from home'	Unanimously decided to implement total guideline of university and Government in reference to 'work from home' and other G. R. related to lockdown (due to COVID-19) under the leadership of principal.
5	To form various committees under student council, saptdhara etc.	Decide collectively to form various committee under student council, saptdhara etc. and to appoint a chairman, vice-chairman, and student representative for the same. Also decided that the reports of all such activities during the year has to be submitted to IQAC Co-ordinator
6	To upgrade website.	Decided to update college website as per today need unanimously under leadership of Dr. A. R. Patel.

7	To renovate washrooms for student.	Decided collectively to renovate washrooms for students in campus.
8	To decide to cover outer wall with marble for stadium building.	Decision taken unanimously to covet outer wall with Granite quate for strengthen building.
9	To purchase fire safety cylinder for fire safety purpose.	Decided to purchase fire safety's cylinder for safety purpose unanimously
10	To contribute to Insurance premium in student's insurance policy.	Decided to contribute to Insurance premium for student insurance policy collectively
11	To celebrate Independence Day on 15 th august 2020.	Unanimously decided to celebrate Independence Day on 15 th august 2020 at home as per COVID-19 guideline.

SR. NO.	MEMBER's NAME	IQAC POSITION	SIGN.
1	Dr. Dharmvir M. Gurjar	Chairman	
2	Shri Dara K. Deboo	Representative of Management	
3	Prof. M.C.Naik	Secretary	
4	Prof. Dr. Hitesh. J. Patel	Coordinator	
5	Prof. K. R. Desai	Member	
6	Prof.Dr. Radha S. Gautam	Member	
7	Prof. Dr.Neha A. Hariyani	Member	
8	Prof. A. B. Patel	Member	
9	Prof.Dr. Asha R. Patel	Member	
10	Prof.Dr.A.C.Sharma	Member	
11	Prof. Dr. P. B. Patel	Member	
12	Shri D. B. Tandel	Member	
13	Shri K.K.Patel	Member	
14	Mrs. Miral Patel	Member	
15	Miss Nasrin Rathod	Member	
16	Prof. Shehnaz Todiwala	External Expert	
17	Shri Piyush Bhatt	External Expert	
18	Shri Rajeshbhai Tandel	Alumni Representative	
19	Shri Jigneshbhai Parekh	Alumni Representative	
20	Miss Divya S. Lahamange	Students Representative	
21	Mr. Arif I. Patel	Students Representative	