



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		<b>S. B. GARDA COLLEGE (ARTS) AND P. K. PATEL COLLEGE OF COMMERCE, NAVSARI</b>
Name of the head of the Institution		<b>DR. DHARMVIR MODIRAMJI GURJAR</b>
Designation		<b>Principal (in-charge)</b>
Does the Institution function from own campus		<b>Yes</b>
Phone no/Alternate Phone no.		<b>02637250277</b>
Mobile no.		<b>9427176101</b>
Registered Email		<b>dmgurjar1431@gmail.com</b>
Alternate Email		<b>sbgardacollege@gmail.com</b>
Address		<b>SAYAJI ROAD NEAR FUWARA</b>
City/Town		<b>NAVSARI</b>
State/UT		<b>Gujarat</b>
Pincode		<b>396445</b>

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>DR. DHARMVIR M. GURJAR</b>
Phone no/Alternate Phone no.	<b>02637250277</b>
Mobile no.	<b>9427176101</b>
Registered Email	<b>dmgurjar1431@gmail.com</b>
Alternate Email	<b>sbgardacollege@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://sbgardacollege.org/wp-content/uploads/2021/03/ANNUAL-REPORT-2014-15.pdf">http://sbgardacollege.org/wp-content/uploads/2021/03/ANNUAL-REPORT-2014-15.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://sbgardacollege.org/wp-content/uploads/2021/03/Acedemic-Calendar-2015-16.jpg">http://sbgardacollege.org/wp-content/uploads/2021/03/Acedemic-Calendar-2015-16.jpg</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.27</b>	<b>2008</b>	<b>16-Sep-2008</b>	<b>16-Sep-2013</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Jul-2015</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
IQAC MEETING ONE	13-Aug-2015 1	17
IQAC MEETING TWO	20-Nov-2015 1	17
IQAC MEETING THREE	28-Jan-2016 1	17
IQAC MEETING FOUR	05-Apr-2016 1	17
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	UDISHA CELL	KCG	2015 0	5000
INSTITUTION	SWARNIM GUJARAT	KCG	2015 0	60000
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

**Yes**

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

**4**

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

**Yes**

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

**No**

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

VARIOUS COMPETITIONS AND LECTURES ORGANIZED FOR IMPARTING INTELECTUAL AS WELL AS PHYSICAL SKILLS.

MOTIVATED FACULTY MEMBERS FOR PUBLICATION OF BOOKS, ATTENDING CONFERENCES AND SEMINARS AND PAPER PUBLICATION.

ARRANGED CAREER GUIDANCE PROGRAMMES

TREE PLANTATION PROGRAMME BY NSS STUDENTS.

BLOOD DONATION CAMP, FREE EYE CHECK UP CAMP AND FREE MEDICAL CAMP FOR NEEDY PEOPLE.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
TO IMPLEMENT TRANSPRENCY IN WORK AND ZERO PENDING WORK POLICY	ALL PENDING CASES UNTIL NOW WERE TO BE SOLVED WITH QUICK AND STERN STEPS AND TO WORK TRANSPRENTLY REGARDING ALL DAILY METTERS.
TO ARRANGE ORIENTATION PROGRAM FOR THE STUDENTS .	ORIENTATION PROGRAM FOR THE STUDENTS OF FIRST YEAR WAS ARRANGED.
TO FORM VARIOUS COMMITTEES UNDER STUDENT COUNCIL, SAPTADHARA ETC. AND TO APPOINT A CHAIRMAN, VICE-CHAIRMAN AND STUDENT REPRESENTATIVE FOR THE SAME SO AS TO DEVELOP ALL ROUND PEROSNALITY OF STUDENTS.	VARIOUS COMMITTEES UNDER STUDENT COUNCIL, SAPTADHARA ETC. WERE FORMED AND APPOINTED A CHAIRMAN, VICECHAIRMAN AND STUDENT REPRESENTATIVE FOR THE SAME AND THE REPORT OF ALL SUCH ACTIVITIES DURING THE YEAR WAS SUBMITTED TO IQAC COORDINATOR.
TO PURCHASE FURNITURE LIKE, SOFA SET CHAIR, TABLES, CUPBOARDS, FANS ETC. AS PER INCREASING NEEDS.	PURCHESED FURNITURE LIKE SOFA SET CHAIR, TABLES, CUPBOARDS, FANS ETC. AS REQUIRED.
TO DISCUSS ABOUT TARGETS, PROGRAMMS AND PLANING OF IQAC FOR THE ACADEMIC YEAR.	DEVELOP WORK CULTURE AMONG PROFESSORS AND ENCOURAGE RESEARCH AS WELL AS DEVLOP STUDENTS FROM BASE UNDER IQAC.
TO ARRANGE MEDICAL CHECK UP PROGRAMM FOR THE STUDENTS	ARRANGED A MEDICAL CHECK UP PROGRAMM FOR THE STUDENTS WITH THE HELP OF SNEH SETU CHARITABLE TRUST.
TO ARRANGE A TOUR FOR STUDENTS SO AS TO BE ABLE TO ENJOY IN NATURAL BEAUTY	ORGANIZED A ONE DAY TOUR FOR THE STUDENTS.
TO ARRANGE PRIZE DISTRIBUTION, ANNUAL GATHERING AND CULTURAL PROGRAMMS IN COLLEGE.	ARRANGED PRIZE DISTRIBUTION PROGRAMM TO ENCOURAGE TO STUDENTS ON THEIR ACHIEVMENTS DURING THE YEAR AND ANNUAL GATHERING WITH CULTURAL PROGRAMMS IN COLLEGE UNDER CULTURAL COMMITTEE.
TO PUBLISH COLLEGE MAGAZINE "GARDIAN" FOR THE YEAR.	PUBLISHED COLLEGE MAGAZINE "GARDIAN" FOR THE YEAR UNDER MAGAZINE COMMITTEE DESCRIBING VARIOUS PROGRAMMS AND EVENTS UNDERTAKEN IN COLLEGE DURING THE YEAR.
TO PURCHASE CCTV CAMERAS AND SPEAKERS FOR EVERY CLASS.	PURCHASED CCTV CAMERAS FOR CLOSE SUPERVISION ON STUDENTS AND THEIR SAFETY AND SPEAKERS FOR DIFFERENT

CLASSES WHERE REQUIRED.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	04-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission

22-Jan-2016

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college has instituted an Internal Quality Assurance Cell (IQAC) as per the guidelines of NAAC UGC. The cell consists of members from the Management, college Alumni, Principal of the college, Coordinator of the steering committee (NAAC and IQAC), heads of the departments and other reputed people of the town. The cell aims at quality enhancement based on the suggestions of the previous NAAC peer team report. Every year the cell outlines the goals and sets targets regarding the overall quality of the institution, which includes needful things to be done and feedback from the stakeholders. The meeting of IQAC is regularly being held at the college where in all the concerned issues regarding quality improvement are being discussed and solutions are provided whenever required. The annual report on the institute efforts of quality improvement and the achievement of superior outcomes on all aspect of holistic education is being sent to NAAC as Annual Quality Assessment Report (AQAR) by the IQAC.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

S. B. Garda College (Arts) and P. K. Patel College of Commerce, Navsari, is permanently affiliated to Veer Narmad South Gujarat University, Surat and follows the curriculum prescribed by the University. The college ensures effective curriculum delivery through a well planned and documented process. The IQAC prepares the academic calendar of the college and also the concerned departments prepare their departmental academic planning and distribution of work prior to the commencement of every academic year. The academic calendar specifies suitable available dates for significant academic and other activities. The faculty members are instructed for the academic activities on the commencement of every academic year. The HODs arrange departmental meetings to distribute and assign the workload. Considering the workload and planning held in the departmental meetings, the syllabus is disseminated as per classes and courses for teachers. Faculty members prepare semester-wise teaching plan for theory and practical also wherever applicable, at the beginning. The timetable committee prepares a general time-table and teachers conduct - classes according to the time table. Every year, we collect feedback on curricula from all the stakeholders, it is then analyzed and analysis report is done and executed to the concerned departments. Faculty members are also allowed to attend workshop/seminar conducted by the affiliated college/colleges for acquiring necessary skills for effective delivery of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
0	0	Nil	0	0	0

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA (GUJARATI, ENGLISH, SAN SKRIT, HINDI, HISTORY, ECONOMICS, PSYCHOLOGY)	08/06/2015
BCom	ACCOUNTANCY AND STATISTICS	08/06/2015
MA	GUJARATI AND HISTORY	08/06/2015
MCom	FINANCIAL AND MANAGEMENT ACCOUNTANCY	08/06/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
<a href="#">View File</a>		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<ul style="list-style-type: none"> <li>The college has been continuously working on quality improvement and betterment of student learning experiences in order to analyze every aspect of the college and scope for further improvement , the college has been collected every year the feedback of students through feedback form which has included various key indicators. • The responses of the students have helped on quality improvement of teaching-learning and achieve the motto of the institution "excelsior". • The overall feedback from students shows that the students are well satisfied with the facilities and effort taken by the institute. • The responses on feedback form shows the different views expressed by present students in regard to their perception of quality in an educational institution. • Students are very satisfied with curriculum, availability of teaching learning sources of the institution. • Their feedback significantly shows the actual qualities of teaching-learning process as well as the other possible improvements.</li> </ul>

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	GUJARATI /ENGLISH/SANSKRIT/	2025	431	431

	HINDI/ PSYCHOLOGY/ ECONOMICS/ HISTORY			
BCom	FINANCIAL ACCOUNTANCY AND STATISTICS	2430	1010	1010
MA	GUJARATI/ HISTORY	280	213	213
MCom	FINANCIAL AND MANAGEMENT ACCOUNTANCY	140	126	126
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1441	339	21	Nil	17

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	13	1	1	Nil	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Personal counselling, mentoring etc. on individual basis to weak students for quality up gradation. Teachers and faculty members take personal interest in these weak students and try to solve their doubts and problems at the earliest. Faculty tries to understand the psychology of students and try to understand their problems which can help solve their problems, doubts, grievances etc. They are prepared for facing exams and motivate them to take part in multifarious activities. Several cells related to women like anti ragging cell, harassment cell etc. work for the safety and security of girl students. Students are encouraged to pursue higher education by professional courses and Financially weak students are permitted to work on part time basis.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1780	21	1 : 85

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D



59	21	Nil	Nil	6
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	PROF. DR. RADHA S. GAUTAM	Associate Professor	Ph.D.
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	01	SEMESTER	02/05/2016	19/05/2016
MA	01	SEMESTER	02/05/2016	05/07/2016
BCom	03	SEMESTER	02/05/2016	20/05/2016
MCom	03	SEMESTER	02/05/2016	09/06/2016
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college initiated continuous internal evaluation in accordance with the norms of the university. The college examination officers are appointed as per the rules and regulations laid down by the university Every academic year, the time table committee and the examination officers prepare the schedule of internal evaluation, which is circulated and displayed for the members of the teaching faculty and the same is communicated and displayed to the students on the notice board. Besides this, the concerned faculty members make announcement in the classroom while teaching work The distribution of assessment is done properly by HOD's. The internal examination committee monitors and conducts internal examination in the college. All the teachers of the concerned department submit a set of question papers through the Head of the Department – to the examination committee. For the continuous Internal Evaluation the college conducts class discussion, practical examinations, assignments etc. Assignments note-books are assessed by the concern teachers and are preserved for the clarification for particular time. For the transparency and effectiveness of the continuous internal evaluation process, the college examination committee takes the responsibility and monitors the mechanism throughout the year.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution adheres to the academic calendar for the conduct to CIF. ? The college has to adhere to the academic calendar published by the university. ? IQAC also prepares the academic calendar in accordance with the academic calendar for the university. ? The academic calendar specifics the teaching learning schedule of every academic year and CIE. ? The In-charge principal of the college regularly conducts meetings for better functioning of academic and examination related activities. ? It is mandatory for the students and the

faculty to adhere to the academic calendar for the completion of academic activities. ? Even those who are unable to appear in the Internal Examination can have the Extra Evaluation Test and the schedule is prepared and the procedure is also well planned.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sbgardacollege.org/wp-content/uploads/2021/03/FINAL-PO-PSO-CO.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
03	MCom	FINANCIAL & MANAGEMENT ACCOUNTANCY	60	52	86.67
03	BCom	ADVANCED ACCOUNTING AND AUDITING & STATISTICS	201	114	56.72
01	MA	GUJARATI	56	53	94.64
01	MA	HISTORY	50	47	94
01	BA	GUJARATI/E NGLISH/SANSK RIT/ HINDI/ PSYCHOLOGY/ ECONOMICS/ HISTORY	115	92	80

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sbgardacollege.org/wp-content/uploads/2021/03/STUDENTS-FEEDBACK-ANALYSIS-REPORT-2015-16.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NIL	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Art of Self Defence by Vispi Kasad	IQAC	05/08/2015
Career Seminar on How to crack UPSC, GPSC Exam?	UDISHA CELL	10/09/2015
First Aid Training Program organized by Navsari District Collector office and Gujarat State Disaster Management authority	NSS	26/02/2016

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
<a href="#">View File</a>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENGLISH	1	Nil
International	ENGLISH	6	Nil
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	4
PSYCHOLOGY	8
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>Nil</b>	<b>0</b>	<b>NIL</b>	<b>Nil</b>
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>0</b>
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Attended/Seminars/Workshops</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>2</b>
<b>Presented papers</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>Nil</b>
<b>Resource persons</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>17</b>
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>CELEBRATION OF INDEPENDANCE DAY</b>	<b>NCC, NSS AND COLLEGE FAMILY</b>	<b>52</b>	<b>176</b>
<b>BLOOD DONATION CAMP</b>	<b>NSS</b>	<b>5</b>	<b>88</b>
<b>OATH ON NON VIOLENCE AND PEACE</b>	<b>SAMUDAYIK SEVA DHARA</b>	<b>5</b>	<b>65</b>
<b>44TH ANNUAL NSS CAMP AT GANDHIDHAR KACHHOLI</b>	<b>NSS</b>	<b>5</b>	<b>53</b>
<b>CELEBRATION OF SARADAR PATEL S BIRTHDAY AS NATIONAL UNITY DAY</b>	<b>NSS</b>	<b>15</b>	<b>90</b>
<b>VOTERS AWARENESS PROGRAMM</b>	<b>NSS</b>	<b>15</b>	<b>80</b>
<b>THELESEMIA CHECK UP CAMP</b>	<b>NSS UNIT WITH SNEH SETU CHARITABLE TRUST</b>	<b>5</b>	<b>800</b>
<b>CELEBRATION OF REPUBLIC DAY</b>	<b>NCC, NSS AND COLLEGE FAMILY</b>	<b>50</b>	<b>160</b>

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### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>Nil</b>

[View File](#)

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>NCC</b>	<b>NCC, NSS AND COLLEGE FAMILY</b>	<b>CELEBRATION OF REPUBLIC DAY</b>	<b>50</b>	<b>160</b>
<b>NSS</b>	<b>NSS UNIT WITH SNEH SETU CHARITABLE TRUST</b>	<b>THELESEMIA CHECK UP CAMP</b>	<b>5</b>	<b>800</b>
<b>NSS</b>	<b>NSS</b>	<b>VOTERS AWARENESS PROGRAMM</b>	<b>15</b>	<b>80</b>
<b>NSS</b>	<b>NSS</b>	<b>CELEBRATION OF SARADAR PATEL S BIRTHDAY AS NATIONAL UNITY DAY</b>	<b>15</b>	<b>90</b>
<b>NSS</b>	<b>NSS</b>	<b>44TH ANNUAL NSS CAMP AT GANDHIDHAR KACHHOLI</b>	<b>5</b>	<b>53</b>
<b>SAPTDHARA</b>	<b>SAMUDAYIK SEVA DHARA</b>	<b>OATH ON NON VIOLENCE AND PEACE</b>	<b>5</b>	<b>65</b>
<b>NSS</b>	<b>NSS</b>	<b>BLOOD DONATION CAMP</b>	<b>5</b>	<b>88</b>
<b>NSS</b>	<b>NCC, NSS AND COLLEGE FAMILY</b>	<b>CELEBRATION OF INDEPENDANCE DAY</b>	<b>52</b>	<b>176</b>

[View File](#)

### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>(MENTORING) LIFE MANAGEMENT</b>	<b>ADVOCATES</b>	<b>NIL</b>	<b>1</b>
<b>SPEECH ON IMPORTANCE OF GURU</b>	<b>B.ED. TRAINERS</b>	<b>NIL</b>	<b>1</b>

(MENTORING) PREPARATION OF BOARD EXAMINATION	10TH AND 12TH STUDENST	NIL	1
SPEECH ON VALUE OF SOCIAL LIFE	ANAVIL SAMAJ	NIL	1
SPEECH ON IDEAL TEACHER	TEACHERS	NIL	1
SPEECH ON IDEAL TEACHER	TEACHERS	NIL	1
(MENTORING) MEMORY TECHNIQUE	12TH STUDENTS	NIL	1
(MENTORING) DE- ADDICTION	ADIVASI YUVA	NIL	1
(MENTORING) ART OF LIVING	RAJPUT SAMAJ	NIL	1
(MENTORING) PERSONALITY DEVELOPMENT	STUDENTS	NIL	1
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	00
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1075000	1093004

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nil	NIL	2021

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	49968	1637173	861	85491	50829	1722664
Reference Books	Nil	Nil	12	4720	12	4720
Journals	10	Nil	Nil	Nil	10	Nil
Others (specify)	Nil	Nil	266	34687	266	34687
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	6	0	6	0	0	5	0	20	1
Added	10	10	10	0	0	0	0	0	0

Total	16	10	16	0	0	5	0	20	1
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4000000	4056882	800000	790573

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution provides a composite infrastructure in all functional areas to make sure that the requisite of teaching, learning and other processes indicated by the statutory bodies are met with excellence. With an objective to provide quality education by marching towards our motto "EXCELSIOR", a wide spread policy in infrastructure is framed and implemented. This policy is need based and is implemented on priority bases upon the guidelines of the statutory bodies considering the overall progress in teaching techniques, extension and maintenance of the campus infrastructure, up gradation of laboratory equipments, purchase of office furniture and electrical items and maintaining of the records of the purchase and depreciated assets. The campus has an able maintenance team of supervisors, electricians, technicians, plumbers, housekeeping staff and security guards. Apart from the supervisor the other team is outsourced and works professionally for the campus cleanliness, maintenance and development. . All the classrooms are cleaned every day and the electrician takes care of the proper working of the lights and fans. Even during the exam time an additional facility of pedestal fans and curtains are provided for the comfort of the students. All the washrooms are properly cleaned and maintained. The plumber regularly checks the leakages to save water. The fire safety equipments are also regularly checked and maintained.

<http://sbgardacollege.org/facilities/>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STUDENTS WELFARE SCHEMES	109	34396
Financial Support from Other Sources			
a) National	STATE GOVERNMENT POST METRICS SCHOLARSHIP	759	3270870



<b>b) International</b>	<b>NIL</b>	<b>Nil</b>	<b>Nil</b>
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>YOGA</b>	<b>15/06/2015</b>	<b>20</b>	<b>DR. DHARMVIR M. GURJAR</b>
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>2015</b>	<b>CAREER SEMINAR ON HOW TO CRACK UPSC AND GPSC EXAMINATIONS?</b>	<b>190</b>	<b>190</b>	<b>Nil</b>	<b>Nil</b>
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>Nil</b>	<b>Nil</b>	<b>1</b>

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>NIL</b>	<b>Nil</b>	<b>Nil</b>
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>2016</b>	<b>1</b>	<b>BA</b>	<b>ENGLISH</b>	<b>B. ED. COLLEGE BARUMAL</b>	<b>B. ED.</b>
<b>2016</b>	<b>2</b>	<b>MA</b>	<b>GUJARATI</b>	<b>B. ED. COLLEGE</b>	<b>B. ED.</b>

				BARUMAL	
2016	1	MCOM	FINANCIAL AND MANAGEMENT ACCOUNTANCY	B.ED. COLLEGE BARDOLI	B.ED.
2016	1	BA	HISTORY	B.ED. COLLEGE, BILOMORA	B.ED.
2016	1	MCOM	FINANCIAL AND MANAGEMENT ACCOUNTANCY	B.ED. COLLEGE, BILOMORA	B.ED.
2016	1	BA	ENGLISH	B.ED. COLLEGE, NAVSARI	B.ED.
2016	1	MA	HISTORY	B.ED. COLLEGE, NAVSARI	B.ED.
2016	1	MCOM	FINANCIAL AND MANAGEMENT ACCOUNTANCY	B.ED. COLLEGE, NAVSARI	B.ED.
2016	1	BA	SANSKRIT	B.ED. COLLEGE, SURAT	B.ED.
2016	1	MCOM	FINANCIAL AND MANAGEMENT ACCOUNTANCY	BHAKTA B.ED. COLLEGE SURAT	B.ED.
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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OLD FILM SONG COMPETITION	INSTITUTIONAL	31
ELOCUTION COMPETITION ON SCLUPTUREOF NATIONAL UNITY AND INTEGRITY: SARDAR PATEL	INSTITUTIONAL	10
ESSAY WRITING COMPETITION ON IMPORTANCE OF YOGA IN LIFE	INSTITUTIONAL	7
GUJARATI GEET GAJHAL COMPETITION	INSTITUTIONAL	30
ELOCUTION COMPETITION ON HAS THE MENTALITY OF SOCIETY CHANGED TOWARDS WOMEN?	INSTITUTIONAL	9
200 M RUN	INSTITUTIONAL	18
KABADDI COMPETITION	INSTITUTIONAL	15
ESSAY WRITING COMPETITION ON ABDUL KALAM: AN EXTRA ORDINARY PERSONALITY	INSTITUTIONAL	14
RAKHI MAKING COMPETITION	INSTITUTIONAL	15
SALAD DECORATION COMPETITION	INSTITUTIONAL	15
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	00	NIL
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As we know that strength of the team is each individual member and the strength of each member is the team. In this way Student Council as a team of any institution plays a significant role in connecting the management, faculty and students of the college. It also provides excellent opportunities to the students to get involved in the inner workings of their institution. It is a formal body of student representatives where the class representative as CR and Ladies Representative as LR are elected from each class. These representatives will then elect the General Secretary (GS) of the college who is one of the elected class representatives. Again various committees are formed where the elected representatives have to contest for their desirable posts. The council consist of General Secretary, Finance Secretary, Debate Secretary, Cultural Secretary, Sports Secretary, Magazine Secretary, Planning Forum Secretary. Apart from the council there are two important committees of N.C.C. and N.S.S. All these committees are headed by the faculties as the chairperson. In a way

the faculty and the students together collaborate for the various co-curricular and extra-curricular activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISION To provide quality education by infusing a new spirit among the learners is the prime objective of the college. It is the constant endeavour of the institute to march ahead with its motto ‘‘Excelsior’’ and pursue knowledge in a fruitful way. MISSION • Equal opportunity of education • Value based learning • All round development of students to face the challenges of life • Preparing students for placements both during and outside the course work • Focus on department–centered activities • The S. B .Garda College is one of the premier educational institutions of the South Gujarat Region. It was established at a time when there was no educational institute. The institute was established with the prime objective of imparting education to all members of society irrespective of caste, creed or nationality. From the very beginning the objective of its pioneer was to create an educational opportunity to all. The college takes pride to be the first institute in South Gujarat region to offer the widest range of subjects. • The college has always tried to raise the quality of education at all levels along with value-based education to its students. It has always tried to give opportunity to the marginalized class including S.C. S.T. O.B.C. especially girls. Best efforts are made to include them in the main stream–line. By adhering to its mission ‘ education for all’, the institute has tried to remove disparity prevalent in the society thus empowering to the weaker sections of the society. As new governing body appointed in the current year, they are committed to achieve the goal of college and strive hard to provide the best facilities to the students. They always ready to provide all basic necessity for holistic development of the the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Guidance given to Students about

	<p>Online Admission Process of Commerce course Counselling to Students to choose appropriate choice/combination of subject in Arts at the time of admission. Admission for UG and PG is done by University.</p>
<p>Industry Interaction / Collaboration</p>	<p>Industry interaction through "Career Guidance Placement Cell" This Cell conducts Training program for Employability, invited Industrialists for lectures and Placement/ Campus interview organized with the help of industrialists</p>
<p>Human Resource Management</p>	<p>Many students work under Earn while Learn scheme - data entry processing Use of human Resource as per their competency to complete particular task (Academic and Administrative) The Administrative system is fully computerized Teachers are given additional charge for various extra-curricular and co-curricular activities.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>ICT enabled Seminar halls Public Address system is provided in the College building at various places to facilitate emergency announcements to staff and students.</p>
<p>Research and Development</p>	<p>Information on seminars and invitations for paper publication are mailed to all teachers. Leaves are always sanctioned for participation in research oriented activities. Library facilities offered to researchers To encourage teachers for publishing books, journals, papers etc. All types of administrative support for the teacher/researcher.</p>
<p>Examination and Evaluation</p>	<p>Mark sheets are displayed on the notice boards. Exam related material is provided to the students. Rechecking facility of answer book is provided by institution. D. For PG programmes: group discussion, term paper, debates, seminar etc. E. University Examination are conducted as per the norms and regulations of VNSGU, Surat F. First class first students as well as those who achieve highest marks in various subjects are felicitated at the annual prize distribution program</p>
<p>Teaching and Learning</p>	<p>Seminars by students using ICT Lectures and seminars helpful to students in facing an interview To undertake assignments of students to continuously check their evaluation D.</p>

	To undertake an educational tour once a year
Curriculum Development	Suggestions and complaints are collected from teachers and they are represented in the meetings of the Board of Studies. Students are invited to present their views on the usefulness of the curriculum. Students feedback must be taken and analyzed

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Institutional administrative office is fully atomized and all the process is done in office management software
Finance and Accounts	All financial accounts are maintained in Tally ERP 9 software.
Student Admission and Support	Admission of students is online. The admission is done as per the rules and norms of the university. It is strictly on the bases of merit.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Nil	NIL	NIL	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	NIL	NIL	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ONE WEEK FACULTY DEVELOPMENT	2	30/11/2015	05/12/2015	07

PROGRAMME AT  
GANDHINAGAR

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
LEAVE FOR ATTENDING SEMINARS CONFERENCES, CO-OPERATIVE SOCIETY	ALLOWANCE, BONUS	BOOK LIBRARY, SCHOLARSHIP, FINANCIAL HELP TO NEEDY STUDENTS.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts are maintained in Tally software and entries of accounts are monitored by authorities. There is a mechanism of checking, rechecking and crosschecking of accounts by the authorities. Besides, an arrangement is made by the management for internal audit once a year by a practicing Chartered Accountant. Majority of purchases are done after inviting quotations from prospective suppliers. The grant of SAPTADHARA and UDISHA cell, received from state government is audited and the reports are regularly sent to the concerned department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PROF.DR. R.S. GAUTAM, PROF. M. A. DESAI, PROF. DR. A.C. SHARMA	42400	STUDENTS WELFARE

[View File](#)

6.4.3 – Total corpus fund generated

42400

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC/ IN CHARGE PRINCIPAL
Administrative	Yes	AMIT RANA ASSOCIATES	Yes	IQAC/ IN CHARGE PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

CO ORDINATION WITH PARENTS REGARDING THEIR DISCIPLINE.

## 6.5.3 – Development programmes for support staff (at least three)

**TO PROVIDE LOAN TO GIVE DIWALI BONUS/GIFTS TO GIVE INCREMENT AS PER NORMS**

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

**FEED BACK MECHANISM FOR IMPROVING THE TEACHING –LEARNING PROCESS. FOCUSED ON STUDENTS CENTRIC ACTIVITIES LIKE NSS, NCC, SAPTDHARA, SCOPE, SPORTS ETC. ARRANGED SEMINARS BASED ON CAREER GUIDANCE, SELF DEFENCE, COMMUNITY SERVICES ETC.**

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	<b>Yes</b>
b) Participation in NIRF	<b>No</b>
c) ISO certification	<b>No</b>
d) NBA or any other quality audit	<b>No</b>

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	ART OF SELF DEFENCE	05/08/2015	05/08/2015	05/08/2015	242
2015	CAREER SEMINAR ON HOW TO CRACK UPSC GPSC EXAMINATION?	10/09/2015	10/09/2015	10/09/2015	190
2015	CELEBRATION OF INDEPENDANCE DAY	15/08/2015	15/08/2015	15/08/2015	176
2015	BLOOD DONATION CAMP	03/09/2015	03/09/2015	03/09/2015	88
2015	OATH ON NON VIOLENCE AND PEACE	07/10/2015	07/10/2015	07/10/2015	65
2015	44 TH NSS CAMP AT GHANDHIDHAM KACHHOLI	17/10/2015	17/10/2015	23/10/2015	53
2015	CELEBRATION OF SARDAR PATEL BIRTHDAY	31/10/2015	31/10/2015	31/10/2015	90
2016	FIRST AID TRAINING PROGRAMM	26/02/2016	26/02/2016	26/02/2016	149
2015	VOTERS AWARENESS PROGRAMM	31/12/2015	31/12/2015	31/12/2015	80



2016	THELESEMIA CHECKUP CAMP	12/01/2016	12/01/2016	12/01/2016	800
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
HAS THE MENTALITY OF SOCIETY CHANGED TOWARDS WOMEN	09/09/2015	09/09/2015	4	5
SEMINAR ON ART OF DEFENCE	05/08/2015	05/08/2015	159	76
ABHAYAM WOMEN SPORT CENTRE	01/08/2015	01/08/2015	23	20
WOMEN EMPOWERMENT	12/08/2015	12/08/2015	75	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
05

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	03/09/2015	1	BLOOD DONATION CAMP	BLOOD DONATION	88
2015	1	1	17/10/2015	7	44 TH ANNUAL NSS CAMP	COMMUNITY SERVICE	53

2016	1	1	26/02/2016	1	FIRST AID TRAINING PROGRAMM	FIRST AID TRAINING	149
2015	1	1	31/12/2015	1	VOTERS AWARENESS PROGRAMM	VOTERS AWARENESS BY SMT SONALBEN	80
2016	1	1	12/01/2016	1	THELESE MIA CHECKUP CAMP	THELESE MIA CHECK UP	800
2015	1	1	05/08/2015	1	CELEBRATION OF WOMEN EMPowerment WEEK	WOMEN EMPOWERMENT	115
2015	1	1	30/12/2015	1	CELEBRATION OF NATIONAL CUSTOMER DAY	CUSTOMER SAFETY	15
2015	1	1	12/08/2015	1	ONE DAY LEGAL SEMINAR BY DSP OFFICE AND DISTRICT COLLECTOR E NAVSARI	LEGAL SERVICE	75

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF CONDUCT	31/07/2015	CODE OF CONDUCT FOR STUDENTS AND STAFF.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
ESSAY WRITING COMPETITION ON ABDUL KALAM : AN EXTRA ORDINARY PERSONALITY	28/08/2015	28/08/2015	14
ESSAY WRITING COMPETITION ON IMPORTANCE OF YOGA IN LIFE	14/09/2015	14/09/2015	7
ELOCUTION COMPETITION ON THE SCULPTURE OF NATIONAL UNITY	28/12/2015	28/12/2015	10

INTEGRITY: SARDAR PATEL			
ELOCUTION COMPETITION ON PATRIOTISM NATIONAL UNITY	21/01/2016	21/01/2016	20
OATH ON NON VIOLENCE AND PEACE	07/10/2015	07/10/2015	65
CELEBRATION OF NATIONAL CUSTOMER DAY	30/12/2015	30/12/2015	15
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Arranging rallies for the awareness of environmental issues Arranging competitions such as drawing, slogan-writing, essay-writing, debate etc. on environment issues. Tree-plantation on and around the college campus To declare campus as 'No Smoking' and 'Plastic Free' zone. Minimizing the use of paper and support the green movement.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

- The college is aware of its responsibility towards society and has catered its various needs from time to time.
- Blood donation is a major concern to the society as donated blood serves as lifesaving force for individuals who need it.
- The healthy, enthusiastic and active students are motivated to donate blood voluntarily to meet the blood requirements.
- Every year the college organizes blood donation camp in collaboration with Red Cross society Navsari to cater to the need of the society Since its inception, the college is committed to the needs of the community. And community services so as the students, faculty and community can forge linkage and community can be benefitted.
- The college organizes Eye-check-up/mega medical Check-up camps in villages every year in annual NSS camps.
- By this practice the institute attempts to help the village community to take advantage of the best medical facilities free of cost. By this practice college play a dynamic role in helping village community.
- College contacts expert doctors and invite their team with all required medical equipment.
- Local villagers are benefitted by this practice. Some poor patients are given free spectacles.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sbgardacollege.org/wp-content/uploads/2021/03/Best-Practices-2015-16.pdf>  
<http://sbgardacollege.org/wp-content/uploads/2021/03/DISTINCTIVENESS-2015-16.pdf>

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**Holistic Development of Students: MY STUDENTS** "Words written large in my heart. For them I have chosen the motto EXCELSIOR. May they in the company of their professors strive Higher and Higher." (A. K. Trivedi March 1946 The Gardian) ?  
 The institute S. B. Garda College was established in 1945 with a prime objective of imparting education to all sections of the society irrespective of caste, creed or class. Since its inception the institute is committed to ensure

an inclusive and equitable quality education and offer learning opportunities to all. It's mission 'Education for all' affirms and reflects the philanthropic attitude of its founders. ? The mission, motto and vision statements of the institution reflect and define its distinctive characteristics. They provide the basis upon which the institution identifies its priorities, makes plans for future and evaluates its endeavours. The mission statements not only reflect the institution's traditions but also its vision for the future. ? The institute's motto 'excelsior' which denotes constantly rising to higher levels of endeavour and achievement motivates its stakeholders to strive towards excellence in all spheres of individual and collective activity. The institute is operating and progressing ahead proving rightly its motto Excelsior which is never-ending dream of its founder members and is dedicated to the pursuit of creating a knowledge which is instrumental to assist the nourishment and cultivation of values and advancement of the society it serves.

Provide the weblink of the institution

<http://sbgardacollege.org/wp-content/uploads/2021/03/DISTINCTIVENESS-2015-16.pdf>

### 8.Future Plans of Actions for Next Academic Year

THE INSTITUTION STRIVE TO ACHIEVE THE MOTTO OF EXCELSIOR . HENCE TO ACHIEVE THE GOAL THE INSTITUTE MAKES PROPER PLANNING SO IT CAN BE FULLFILL THE NEED OF CONTEMPRORY TEACHING - LEARNING PROCESS. EVERY YEAR THE INSTITUTE FRAME THE CHANEL TO ENSURE THE DEVELOPMENT OF THE STUDENTS. FOR NEXT ACADEMIC YEAR THE FOLLOWING GOALS ARE FRAMED: DEVELOPMENT OF ICT FACILITIES, FOCUS ON STUDENTS CENTRIC ACTIVITIES TO ENHANCE THEIR SKILLS, TO ORGANISE CONFERENCE FOR QUALITY RESEARCH PROMOTION.

  
Co-ordinator  
IQAC

  
UC, Principal  
S. B. Garda College (Arts) &  
P. K. Patel College of Commerce  
Navsari.